

NATIONAL ASSOCIATION
OF
PRIVATE SCHOOLS

NAPS



National School Association

“Recognizing Educational Excellence”

National Association of Private Schools

Marvin L. Reynolds, M.Ed.
Executive Director

SCHOOL ACCREDITATION DIVISION
Recognizing Excellence in Education

Suite 301, 5350 S. Western Ave., Oklahoma City, Oklahoma 73109 Phone 405-634-7778 Fax 405-632-4301

The ***National Association of Private Schools*** is a consortium of Christian Educators and Schools from across the United States. The association is dedicated to recognizing and improving the character and educational quality of Private and Christian Schools.

The Association is a Non-Profit Educational Institution, which provides educational assistance and accreditation for Church Schools, Private Schools and Home School Academies with credible traditional education programs.

The purpose of the National Association of Private Schools is to assist and compliment existing school programs. The presentation of our program is not to interfere with any other school visit or special program of which the representative or the visited school might be a part. *NAPS* is a ministry of helps which when properly instituted will be of great benefit to many school programs.

The Standard of Education

The National Association of Private Schools Accreditation requires the high standard of Traditional Education based on Biblical Values. Traditional Education has been the foundation for success in the United States of America from the inception of the Nation.

The Association's Accredited Status is earned through academic, technical, and overall excellence. Each school is evaluated by an experienced educational peer group; Educators who appreciate and understand the uniqueness of each educational program.

Schools earning accreditation through the National Association of Private Schools will appreciate the attainment of status and recognition in the educational community. Accreditation is a tribute to the fact that the staff and faculty of your school are effectively operating a high quality educational program.

Standards for Member and Candidate Schools

NAPS standards apply to candidate schools seeking accreditation and to member schools wishing re-accreditation. The council expects each school to be able to demonstrate substantial development in each area to secure or retain membership in the National Association of Private Schools.

Since the standards reflect quality rather than quantity, excellence rather than equipment, the council must evaluate each school on the basis of the evidence presented to determine whether or not the institution has achieved the minimum acceptable level of development in each standard to be granted accreditation.

While it will be using the standards primarily for accreditation purposes, the council anticipates that these standards will provide a framework for goals that will encourage each school to improve its educational program.

The council expects that the candidate school or the accredited member school being considered for accreditation or re-accreditation has made every reasonable effort to comply with and implement applicable standards or goals formally adopted by the National Association of Private Schools and by the institutions own board of control.

NATIONAL ASSOCIATION OF PRIVATE SCHOOLS ACCREDITATION

REQUIREMENTS FOR ISSUING CREDIT FOR HIGH SCHOOL GRADUATION

The National Association of Private Schools was established to recognize Educational Institutions which have achieved a level of excellence and expertise and have established a credible reputation in the educational community.

Each candidate school for accreditation and accredited member school's basic educational program must be consistent with traditional academic expectations of the educational community. In order to be accredited with the association, schools must:

- Comply with the local and state laws where the school is located.
- Develop a course of study for each student that will comply with the laws of the state in which the school resides. The course of study must comply with the established traditional educational expectations of the educational community.
- Instruction or presentation of core curriculum must be equivalent to one and two semesters of a school year for each school year as offered in Christian, Private and Public Schools.
- Core curriculum must include: Math, English, Science, Social Studies and other electives that will make up the course of study required for graduation in the state where the school resides.
- Credit for coursework must follow scope and sequence with reputable textbooks, work texts or computerized presentations designed for credit for the courses offered.
- Course credit will not be recognized for completion of certain chapters of course materials for multiple course titles or testing for course credit apart from actual completion of credible coursework.
- Course completion, testing, grading, and presentation of credit for core curriculum must be accomplished by traditional methodology.
- Credit requirements for graduation from High School must comply with the course offering requirements of the state in which the school resides.
- The educational philosophy and course presentation of the school must not counter Biblical Teachings and Moral Values.

Accreditation standards must be met on a yearly basis. The National Association of Private Schools reserves the right to withdraw membership or accreditation from any member, member school, or accredited school that departs from the scope, purpose or requirements of the association.

The word accredit is related to the same root word as credible, or believable. An accredited institution therefore is one that can be believed. It has earned the approval of those who know it. Accreditation means: This institution is fulfilling its stated purpose with integrity and excellence.

NATIONAL ASSOCIATION OF PRIVATE SCHOOLS

National Association of Private Schools

Educational Institution Accreditation Requirements

Accreditation is approved upon submission and verification of the following criteria. The following must comply with the National Association of Private Schools Manual.

___ **EDUCATIONAL PHILOSOPHY AND MISSION STATEMENT**

___ **EDUCATIONAL CERTIFICATION STATEMENT**

(Business Status, Educational Offerings, Staff Qualifications, and other Credible Information)

CONFIRMATION OF CREDIBILITY BY EVALUATION OF THE FOLLOWING:

- ___ Institution letterhead and envelope
 - ___ Copy of the institutional registration if registered
 - ___ Copy of diplomas or certificates of training of the staff
 - ___ Institutional brochure and enrollment information
 - ___ Information on the institutional educational program
 - ___ Institutional policies and procedures
 - ___ Institutional course requirements for graduation
 - ___ List of items required for student cumulative folders
 - ___ Copy of a student's transcript
 - ___ Copy of the high school diploma issued to students
 - ___ Photographs of the building, educational and office facilities
 - ___ Seven letters of recommendation for accreditation
 - (2) Business, (2) Educator, and (3) Parent references
 - ___ A list of all curriculums used by the educational institution
- (Catalogs with scope and sequence may be requested if curriculum is other than N.A.P.S. approved curriculums)

SCHOOL SITE EVALUATION COMPONENTS

PHYSICAL PROPERTY and FACILITIES

- ___ *Professional Appearance*
- ___ *Cleanliness*
- ___ *Organization*
- ___ *Atmosphere*

STUDENTS

- ___ *Appearance and Dress Code*
- ___ *Attitude and Discipline*
- ___ *Orderliness and Commitment*
- ___ *Achievement*

QUALITY OF STAFF

- ___ *Appearance*
- ___ *Professionalism*
- ___ *Discipline*
- ___ *Attitude*
- ___ *Leadership*
- ___ *Academic Competency*

ACADEMIC PROGRAM

- ___ *Curriculum*
- ___ *Instructional Method*
- ___ *Educational Outcomes*

SPRITUAL EMPHASIS

- ___ *Emphasis on Biblical Values*
- ___ *Devotional Program*

National Association of Private Schools

Educational Institution Membership Application

Membership is approved upon submission and verification of the following criteria.
The applying institution must be in agreement with the National Association of Private Schools Manual.
(Note: If applying for accreditation on the reverse side, membership is included.)

Name of Organization

Area Code and Phone Number _____
Fax Number _____
Email Address

Web Site

Mailing Address of Organization

Physical Address of Organization

EIN or Social Security Number

Chief Administrator _____
Corporate Name or Owner

Submit on letterhead the following required items for membership evaluation.

EDUCATIONAL INSTITUTION CERTIFICATION

(On several pages of the Institutions letterhead, send information on the educational institution)

1. Institutions Philosophy and Mission Statement.
2. An explanation of your program and what you provide.
3. Legal status: profit or non-profit / sole proprietor or corporation.
4. Administration and Staff qualifications.
5. The Educational Program (grades offered, curriculum used).

Member schools must be in compliance with the laws applicable to the institution.

I agree to the above and submit this application as true and accurate.

Signature of Chief Executive Officer _____
Date

MEMBERSHIP FEES:

	First Year	Yearly Thereafter
Application Fee	\$ 95.00	N/A
Certificate Fee	\$ 30.00	N/A
Total	\$ 125.00	
Annual Membership Fee	\$ 95.00	\$95.00

Send to: N.A.P.S., Suite 301, 5350 S. Western Ave., Oklahoma City, Oklahoma 73109

National Association of Private Schools

Educational Institution Accreditation Application

Accreditation is approved upon submission and verification of the following criteria. The following must comply with the National Association of Private Schools Manual.

Name of Organization Applying

Area Code and Phone Number

Fax Number

Email Address

Web Site

Mailing Address of Organization

Physical Address of Organization

EIN or Social Security Number

Chief Administrator

Corporate Name or Owner

Submit the following required items for evaluation in a three ring binder.
(check off each item as completed)

EDUCATIONAL PHILOSOPHY AND MISSION STATEMENT

EDUCATIONAL CERTIFICATION STATEMENT

(Business Status, Educational Offerings, Staff Qualifications, and other Credible Information)

CONFIRMATION OF CREDIBILITY BY SENDING THE FOLLOWING:

- ___ Institution letterhead and envelope
- ___ Copy of the institutional registration if registered
- ___ Copy of diplomas or certificates of training of the staff
- ___ Institutional brochure and enrollment information
- ___ Information on the institutional educational program
- ___ Institutional policies and procedures
- ___ Institutional course requirements for graduation
- ___ List of items required for student cumulative folders
- ___ Copy of a student's transcript
- ___ Copy of the high school diploma issued to students
- ___ Photographs of the building, educational and office facilities
- ___ Seven letters of recommendation for accreditation
(2) Business, (2) Educator, and (3) Parent references
- ___ a list of all curriculums used by the educational institution
(Catalogs with scope and sequence may be requested if curriculum is other than N.A.P.S. approved curriculums)

Date

Signature of Chief Executive Officer

\$ 95.00	APPLICATION FEE	DUE WITH APPLICATION
\$ 325.00	ACCREDITATION FEE	DUE UPON ACCREDITATION
			(\$195.00 ANNUAL RENEWAL FEE)

Send to: N.A.P.S., Suite 301, 5350 S. Western Ave., Oklahoma City, Oklahoma 73109

National Association of Private Schools

**Educational Institution Accreditation Checklist
School Copy**

Accreditation is approved upon submission and verification of the following criteria.
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Submit the following required items for evaluation in a three ring binder.

___ **EDUCATIONAL PHILOSOPHY AND MISSION STATEMENT**

___ **EDUCATIONAL CERTIFICATION STATEMENT**

(Business Status, Educational Offerings, Staff Qualifications, and other Credible Information)

CONFIRMATION OF CREDIBILITY BY SENDING THE FOLLOWING:

- ___ Institution letterhead and envelope
- ___ Copy of the institutional registration if registered
- ___ Copy of diplomas or certificates of training of the staff
- ___ Institutional brochure and enrollment information
- ___ Information on the institutional educational program
- ___ Institutional policies and procedures
- ___ Institutional course requirements for graduation
- ___ List of items required for student cumulative folders
- ___ Copy of a student's transcript
- ___ Copy of the high school diploma issued to students
- ___ Photographs of the building, educational and office facilities
- ___ Seven letters of recommendation for accreditation

(2) Business, (2) Educator, and (3) Parent references

A list of all curriculums used by the educational institution

(Catalogs with scope and sequence may be requested if curriculum is other than N.A.P.S. approved curriculums)

SCHOOL SITE EVALUATION COMPONENTS

PHYSICAL PROPERTY and FACILITIES

- ___ *Professional Appearance*
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STUDENTS

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